

MT SWIB

STATE WORKFORCE INNOVATION BOARD

EXECUTIVE COMMITTEE

GoToMeeting® 3:00 – 4:00 PM
Wednesday, December 14, 2016
Walt Sullivan Building, Helena, MT

MEMBERS PRESENT: Dave Crum (Chair), Casey Blumenthal, Commissioner Pam Bucy, William Hunt, Niles Hushka, Jane Weber, Jim Marks, and Robert Minto

MEMBERS EXCUSED: Miles McCarvel and Margaret Bowles

STAFF: Shannon Lewis and Casey Schreiner

CALL TO ORDER/ROLL CALL: Chair Crum called the meeting to order at 3:00.

ROLL CALL: Shannon Lewis conducted roll call and established a quorum.

AGENDA: Chair Crum asked for a motion to approve the agenda.

Ms. Blumenthal moved, and Mr. Minto seconded a motion to approve the agenda.

The motion carried.

OCTOBER 26, 2016 MINTUES: Chair Crum asked for a motion to approve the draft meeting minutes from the August 22, 2016 Executive Committee meeting.

Mr. Minto moved and Mr. Hushka seconded a motion to approve the August 22, 2016 WIOA Committee draft meeting minutes.

The motion carried.

NEW BUSINESS:

WORKFORCE POLICY REVIEW PROCESS:

Shannon Lewis presented the workflow for the WIOA policy review and approval process. At this time there are between 40-50 policies that will move through the WIOA Committee and then through the Executive Committee for final approval and adoption. The policy analyst that will work with the committees is Ms. Jennifer Harris, she will be present at both the WIOA Committee meetings and Executive Committee meetings for consistency.

WIOA COMMITTEE ELIGIBLE TRAINING PROVIDER LIST (ETPL) POLICY:

Commissioner Weber walked the Executive Committee through the policy and the WIOA Committee's actions on the policy. The first significant decision that the WIOA Committee made on the ETPL policy was to not allow WIOA funds to be spent on participants earning a masters or doctorate degree. The WIOA Committee agreed that

paying for advanced degrees was not a good use of WIOA funds. Commissioner Weber next explained the WIOA Committee's decision to continue using Social Security Numbers to track participants using WIOA funds for training. Because the U.S. Department of Labor requires significant reporting on WIOA participants, and because Social Security Numbers are widely used in other states, systems, and federal programs, there is no other alternative for the State of Montana to use another system to track participants. Commissioner Weber discussed the WIOA Committee's decision to work with the Department of Labor to develop criteria to allow training providers to provide training for WIOA participants in lieu of going through the ETPL process. Providers would be able to provide training to providers without going through the ETPL process if there are an insufficient number of training providers in the area or the organization serves individuals with barriers to employment. The final decision that the WIOA Committee made on the ETPL policy was to allow out-of-state providers to use Montana's WIOA funds to provide training if a reciprocity agreement is unable to be established if the training program is not offered in Montana and the training provider is in good standing on its home state's ETPL.

Ms. Weber moved that the committee adopt the ETPL Policy as recommended by the WIOA Committee.

The motion carried.

BIG SKY ECONOMIC DEVELOPMENT TRUST FUND APPLICATION REVIEW PROCESS:

Casey Schreiner reminded the board that at its February 23, 2016 meeting, the full board agreed that the Sector Strategy Committee would review and comment on Department of Commerce applications submitted to the Big Sky Economic Development Trust Fund related to workforce development. Because there is no longer a Sector Strategy Committee under SWIB, Casey Schreiner asked that as the SWIB receives applications from the Department of Commerce that they go to the appropriate new committee for review and comment.

Mr. Minto moved and Ms. Blumenthal seconded a motion to submit Department of Commerce applications for Big Sky Economic Trust Fund related to workforce development to the appropriate SWIB committee for review and comment.

The motion carried.

SWIB STAFF UPDATE:

Casey Schreiner updated the committee on his upcoming departure date and let the committee know that Shannon Lewis will be acting director for the SWIB during his absence. His last day is Friday, December 16.

SCHEDULE NEXT MEETING DATE:

Shannon Lewis discussed the January schedule for committee meetings, and let the Executive Committee members know that the January WIOA Committee meeting is designated for the review and scoring the One-Stop Operator applications so the Executive Committee won't have to take action until February. It was decided that the Executive Committee will meet in late February after all committees have met to take action on any outstanding items from all committees. Shannon Lewis will send out a doodle poll based on Chair Crum's schedule and coordinate the next meeting.

ADJOURNMENT:

*Mr. Minto moved and Ms. Weber seconded a motion to adjourn.
The motion carried.*